

**EASINGWOLD COMMUNITY PRIMARY SCHOOL MINUTES OF FULL GOVERNING BODY MEETING
HELD VIRTUALLY ON TUESDAY 18 MARCH 2025 AT 6.00PM**

Governors Present:

Bethany-Rose Cadell (BRC)
Becky Cooper (BC)
Felicity Dutton (FD)
Edward Fenning (EF)
Becca Floyd (BF)
Andrew Neville (AN)
Alison Parratt (AP) Head
Toni Potter (TP)
Nikki Rowbottom (NR) Chair
Rosie Sharpe (RS)
Steph Young (SY)

In Attendance:

Lesley Barber (clerk)

| No. | Item | Action/ Date |
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| Nikki Rowbottom in the Chair | | |
| 1/3/25 | <p><u>WELCOME AND APOLOGIES</u></p> <p>There were no apologies.</p> | |
| 2/3/25 | <p><u>DECLARATION OF INTERESTS AND REMINDER OF CONFIDENTIALITY</u></p> <p>No declarations were made. Governors were reminded of the need to maintain confidentiality at all times. The Chair reminded Governors to declare any interests in items as they arose during the meeting.</p> <p>The following Governors declared an interest in the Item on Nursery arrangements, as either themselves or family members used Livewires: BC, BRC, NR.</p> | |
| 3/3/25 | <p><u>SCHOOL'S VISION, VALUES AND MISSION STATEMENT</u></p> <p>The Chair highlighted the School's Vision, Values and Mission Statement:</p> <p>Mission Statement: Our Mission Statement of '<i>Excellence For All</i>' embodies our whole school ethos. It means that we aim to ensure that all children, irrespective of their starting point, receive an excellent education.</p> <p>Vision: Our vision is to provide an indelible curriculum that enables children to succeed both academically and socially to prepare them for the next step of their education and beyond</p> <p>The Values were as follows: Our three core values are what we believe are important for our children to become the very best that they can be:</p> <ul style="list-style-type: none"> • Resilience – We work hard and never give up • Respect – We are kind, honest and polite • Responsibility – We keep ourselves and others safe | |

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| 4/3/25 | <p><u>CONFIDENTIAL ITEMS</u></p> <p><i>The following items were agreed to be confidential and would be excluded from the public minutes: the item on Nursery and Wraparound care. An additional item of business relating to a staffing update</i></p> <p><i>Governors were reminded not to discuss any business from the Board meetings with family members or friends.</i></p> | | | | | | | | | | | | | | | | | | | | | | |
| 5/3/25 | <p><u>NOTIFICATION OF URGENT BUSINESS</u></p> <p>It was agreed that the following additional business should be considered:</p> <ul style="list-style-type: none"> a) an item on a letter regarding SEND provision. b) Staffing Update | | | | | | | | | | | | | | | | | | | | | | |
| 6/3/25 | <p><u>MINUTES OF MEETING HELD ON 4 FEBRUARY 2025</u></p> <p><i>Agreed:</i> <i>That</i></p> <ul style="list-style-type: none"> <i>a) the Public minutes of the meeting held on 4 February 2025 were agreed to be a correct record; and</i> <i>b) the Confidential minutes of the meeting held on 4 February 2025 were agreed to be a correct record.</i> | | | | | | | | | | | | | | | | | | | | | | |
| 7/3/25 | <p><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></p> <p>The list of action points which were not dealt with elsewhere on the agenda were updated as follows:</p> <p>Update from last meeting:</p> <table border="1" data-bbox="347 1263 1257 1993"> <thead> <tr> <th data-bbox="347 1263 507 1301">Reference</th> <th data-bbox="507 1263 927 1301">Details</th> <th data-bbox="927 1263 1257 1301">Update</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 1301 507 1375">7/2/25</td> <td data-bbox="507 1301 927 1375">The next Scenario would cover the Exclusion process</td> <td data-bbox="927 1301 1257 1375">On agenda</td> </tr> <tr> <td data-bbox="347 1375 507 1630">12/2/25</td> <td data-bbox="507 1375 927 1630">Update on Food Bank</td> <td data-bbox="927 1375 1257 1630">The HT explained that the Foodbank hadn't started yet due to workload. Governors were very supportive. No further updates at this time.</td> </tr> <tr> <td data-bbox="347 1630 507 1733">12/2/25</td> <td data-bbox="507 1630 927 1733">Playing and Learning Sessions – update at the next meeting. AN to visit and observe.</td> <td data-bbox="927 1630 1257 1733">AN would visit in due course and report back</td> </tr> <tr> <td data-bbox="347 1733 507 1845">13/2/25</td> <td data-bbox="507 1733 927 1845">Head to contact EF to explain the phrase he was concerned about in Acceptable Use policy</td> <td data-bbox="927 1733 1257 1845">Done</td> </tr> <tr> <td data-bbox="347 1845 507 1921">17/2/25</td> <td data-bbox="507 1845 927 1921">Staffing Structure marked forward to next meeting</td> <td data-bbox="927 1845 1257 1921">Governors were updated on recent staff changes.</td> </tr> <tr> <td data-bbox="347 1921 507 1993">18/2/25</td> <td data-bbox="507 1921 927 1993">Governor Self-Evaluation - Marked Forward. Governors</td> <td data-bbox="927 1921 1257 1993">Marked forward to May</td> </tr> </tbody> </table> | Reference | Details | Update | 7/2/25 | The next Scenario would cover the Exclusion process | On agenda | 12/2/25 | Update on Food Bank | The HT explained that the Foodbank hadn't started yet due to workload. Governors were very supportive. No further updates at this time. | 12/2/25 | Playing and Learning Sessions – update at the next meeting. AN to visit and observe. | AN would visit in due course and report back | 13/2/25 | Head to contact EF to explain the phrase he was concerned about in Acceptable Use policy | Done | 17/2/25 | Staffing Structure marked forward to next meeting | Governors were updated on recent staff changes. | 18/2/25 | Governor Self-Evaluation - Marked Forward. Governors | Marked forward to May | Clerk to mark forward issues not dealt with – set out in the table at the end of the minutes |
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| | | were reminded to complete their responses to the Self Evaluation questionnaire | |
| | 19/2/25 | Discussion of Memorial for Rosie Prior – update to next meeting | Mark forward, nothing to report at this time. |
| | <p>Confidential Minutes</p> <p>The Deputy Head had drafted a letter to the local MP regarding SEND provision. This was based on a letter circulated via the “Red Bag” (internal system of communication with NYC) which set out details about funding in the County compared with other Local Authorities for SEND. The letter was based on a template letter circulated by the Director of Education at NYC.</p> <p>Sir Alec Shelbrooke (MP for Easingwold) was visiting School soon and the Chair would try to arrange a meeting with him then to highlight the difficulties this lack of funding was causing for Schools in North Yorkshire.</p> | | |
| 8/3/25 | <p>SAFEGUARDING SCENARIO – PEER ON PEER ABUSE</p> <p>A questionnaire Safeguarding Scenario had been circulated to all Governors and the results sent to the Head.</p> <p>A primary school has recently excluded an 8-year-old pupil, Jake, for persistent disruptive behaviour, including verbal and physical aggression towards staff and peers. Jake has a history of adverse childhood experiences (ACEs), including exposure to domestic violence, and has been identified as having special educational needs (SEN) related to emotional and social difficulties. The headteacher made the decision to exclude Jake for five days following an incident where he threw a chair and swore at a teaching assistant.</p> <p>Q1 What do you think are Jake’s vulnerabilities in this scenario? Exposure to violence, SEND, Social and emotional, dealing with a lot of early trauma</p> <p>Q2 What legal responsibilities does the school have? Ensure correct legal framework followed. Ensure every avenue explored including agencies involved, behaviour plans and risk assessment, consider risks of suspension – including the impact on parent’s mental health, how to ensure the child was safe during the suspension. If suspension was the only option – parents must be informed and they must ensure the child is not in a public place during the suspension.</p> <p>Q3 What would you expect integration to look like? There would be a re-integration meeting with the child and parents, this would include support for the family, their support network and the class teacher. It was not another telling off, the focus was on ensuring further suspensions didn’t take place.</p> <p>Q4 What might the impact on Jake's wellbeing and education? He may miss his peers, miss out on a favourite subject, shame and embarrassment, miss valuable learning time in School. Previously discussed impact on homelife and safeguarding concerns.</p> <p>Q5 What would you expect the parental and external agency support to look like?</p> | | |

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| | <p>Continue external support (unlikely to get to suspension if this wasn't in place prior to the incident), possible SEND assessment, signpost parental support including IDAS (Domestic Violence network), mental health support, ensure class teacher aware of home situation, breakfast club, foodbank offered.</p> <p>Q6 How should an exclusion impact on the behaviour management and safeguarding culture of the school? Staff would review what had happened, identify if anything could have been done differently, change practices if necessary.</p> <p>Q7 Do you have any questions or comments about this scenario?</p> <p>Other questions/comments</p> <ul style="list-style-type: none"> EF, NK, BRC had completed training on Exclusions. BC had been unable to attend but would receive the slides, which had formed the basis of the training. | |
| 9/3/25 | <p><u>NURSERY AND WRAPAROUND CARE</u> (considered after the item on Resources Committee)</p> <p>Confidential</p> | |
| 10/3/25 | <p><u>POLICY REVIEWS</u> Governors considered the RSE (Relationship and Sex Education) Policy. <i>Agreed: That the RSE Policy was approved as printed.</i></p> | |
| 11/3/25 | <p><u>PERFORMANCE MANAGEMENT REVIEW OF THE HEADTEACHER</u></p> <p>The Vice Chair, Rebecca Cooper, requested Governor's approval for the Performance Management Review of the HT and the implications for her pay scale.</p> <p>Governors approved the recommendations of the Panel. The details were confidential.</p> | |
| 12/3/25 | <p><u>RESOURCES COMMITTEE</u> a) Update on the meeting held 10 March 2025 The Vice-Chair of the Resources Committee, Rebecca Cooper, provided the update:</p> <ul style="list-style-type: none"> Approve SFVS – the SFVS had not been considered by the Resources Committee. It had been circulated to all FGB Governors for approval at this meeting. PTA – There had been a discussion at the Resources Committee about the likelihood that the PTA may soon be unable to continue. There were only three Parents involved and all had children in their final year at the School. Another Governor indicated that there was a similar situation in her child's school and they had been advised that the School could take over the management of the PTA if necessary. The FGB Chair was concerned not only about the financial implications, but the social events and activities which wouldn't be able to be offered if the PTA folded. The Head had spoken with the | |

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| | <p>remaining PTA Members. She suggested that each class could become involved in events arrangements, with Parents being encouraged to participate. This would mean 12 events in School and a wider selection of parents potentially becoming involved. She would also ask the School Ambassadors to try and get Parents to sign up to help when they came to the Parent’s Evening that week. Governors suggested an article in the Newsletter to set out what the benefits of having a PTA included, what they had supported recently and the events that wouldn’t happen without them, such as the Disco. This year the PTA had supported; Yr 5/6 Music lessons, a new Projector for the Hall, contributed to the new football pitch and flagging the Early Years outdoor area. Governors wanted to ensure that the article praised the efforts of the current team and explained that they just needed more helpers.</p> <ul style="list-style-type: none"> • Budget Monitoring Report – there was a positive budget surplus of around £14.5k, however, this could be largely attributed to the Solar Panel project having been put on hold. • School Meal Cost update –catering costs had been increased due to inflation and NI increases. As a result, the decision had been made that the cost of a School Meal must be increased by 9p per day. This would be reviewed in the Summer. The Head had done some research and it still meant that the meals in this School were very competitive in comparison to other local schools. • Early discussions on the Start Budget had begun. • Health and Safety Paperwork check had been reported; there were only minor issues to resolve. • List of Contracts – this would be considered on a rolling basis from now on. <p>Agreed:</p> <ol style="list-style-type: none"> a) That the SFVS be approved as printed; and b) The report was noted. | |
| 13/3/25 | <p><u>SUCCESSION PLANNING AND VACANCIES</u></p> <p>This was not discussed.</p> | |
| 14/3/25 | <p><u>URGENT BUSINESS</u></p> <p>There was a confidential staffing issue discussed.</p> | |
| 15/3/25 | <p><u>MEETING IMPACT</u></p> <p>Governors agreed that the meeting had impacted on the welfare and progress of the pupils in respect of:</p> <ul style="list-style-type: none"> • Discussion on Nursery, Wraparound care and holiday care provision • PTA support • Exclusion Training • Letter regarding SEND sent to MP <p>Governors wished to thank Ms Mossop for the work she had put into the very successful Careers Fair held recently.</p> | |

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| 16/3/25 | <p><u>DATES OF FUTURE MEETINGS</u></p> <p>FGB meetings Tuesday 19 March 2024 at 6pm Tuesday 14 May 2024 – Outturn and Start Budget at 6pm Monday 8 July 2024 at 6pm (amended date)</p> <p>Resources Committees (virtual meetings) Monday 11 March 2024 at 6pm Tuesday 7 May 2024 at 6pm - Outturn and Start Budget Monday 1 July 2024 at 6pm</p> | |

Meeting finished 8.40pm

Actions from previous meetings to mark forward:

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