

EASINGWOLD COMMUNITY PRIMARY SCHOOL

PAY APPEALS PANEL

TERMS OF REFERENCE

Membership

Membership is any three eligible governors from the whole governing body, as defined in 'eligibility' below.

Quorum

The quorum shall be three governors.

Meetings

The panel shall meet as required.

Terms of Reference

To consider and make decisions about matters referred to the Panel relating to staff pay appeals.

Eligibility

To serve on the committee, governors must be 'eligible'. Governors are eligible if they meet the following criteria.

- They have no detailed knowledge of the issue that is giving rise to the need to meet.
- They have no connection with the appellant that could affect their objectivity.
- They have not been involved with an earlier stage in the proceedings that led to the meeting.
- They may not be a member of staff

Minutes and Proceedings

The minutes and proceedings of any meeting of the committee will be treated as confidential to the committee members alone.