

Final

<b>EASINGWOLD COMMUNITY PRIMARY SCHOOL MINUTES OF RESOURCES COMMITTEE HELD VIRTUALLY ON MONDAY 7 OCTOBER 2024 AT 5.30PM</b>	
Governors Present: Becky Cooper (BC) Alison Cottrell (AC) Head Edward Fenning (EF) Becca Floyd (BF) Toni Potter (TP)	In Attendance: Lesley Barber (clerk) Angela Ratcliffe (Bursar)

No.	Item	Action/ Date
1/10/24	<b><u>ELECTION OF RESOURCES COMMITTEE CHAIR</u></b> The Clerk was in the Chair for this item. <i>Agreed: That Edward Fenning was appointed Chair of the Resources Committee, to take office until the first meeting of the Committee in Autumn 2025.</i>	
<b>Edward Fenning in the Chair</b>		
2/10/24	<b><u>ELECTION OF RESOURCES COMMITTEE VICE CHAIR</u></b> <i>Agreed: That Rebecca Cooper was appointed Vice-Chair of the Resources Committee, to take office until the first meeting of the Committee in Autumn 2025.</i>	
3/10/24	<b><u>WELCOME AND APOLOGIES</u></b> There were no apologies, Becca Floyd was welcomed to her first meeting of the Committee.	
4/10/24	<b><u>DECLARATION OF INTERESTS AND REMINDER OF CONFIDENTIALITY</u></b> No declarations were made. Governors were reminded of the need to maintain confidentiality at all times. The Chair reminded Governors to declare any interests in items as they arose during the meeting.	
5/10/24	<b><u>CONFIDENTIAL ITEMS</u></b> <i>The following items were agreed to be confidential and would be excluded from the public minutes: Staffing.</i>  <i>Governors were reminded not to discuss any business from the Board meetings with family members or friends.</i>	
6/10/24	<b><u>NOTIFICATION OF URGENT BUSINESS</u></b> There was no urgent business.	
7/10/24	<b><u>MINUTES OF MEETING HELD ON 1 JULY 2024</u></b>  <i>Agreed:</i> <i>That</i> <i>a) the Public minutes of the meeting held on 1 July 2024 were agreed to be a correct record; and</i> <i>b) the Confidential minutes of the meeting held on 1 July 2024 were agreed to be a correct record.</i>	

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8/10/24	<p><b><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></b></p> <p>The list of action points which were not dealt with elsewhere on the agenda were updated as follows:</p> <p>Update from last meeting:</p> <table border="1" data-bbox="347 439 1270 752"> <thead> <tr> <th>Reference</th> <th>Action</th> <th>Update</th> </tr> </thead> <tbody> <tr> <td>4/7/24</td> <td>S106 Agreement Update on next agenda.</td> <td>This was not required as a discussion had taken place the previous week at FGB.</td> </tr> <tr> <td>12/7/24</td> <td>Report in September on PP.</td> <td>Item on the Agenda</td> </tr> <tr> <td>13/7/24</td> <td>Financial update on Sports Premium spending at the next meeting.</td> <td>Item on the Agenda</td> </tr> <tr> <td>16/7/24</td> <td>Fire Safety Report shared at next Committee. HT</td> <td>Item on the Agenda</td> </tr> </tbody> </table> <p>Confidential Minute Actions: Reported in confidential minutes</p>	Reference	Action	Update	4/7/24	S106 Agreement Update on next agenda.	This was not required as a discussion had taken place the previous week at FGB.	12/7/24	Report in September on PP.	Item on the Agenda	13/7/24	Financial update on Sports Premium spending at the next meeting.	Item on the Agenda	16/7/24	Fire Safety Report shared at next Committee. HT	Item on the Agenda	Clerk to mark forward issues not dealt with – set out in the table at the end of the minutes
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9/10/24	<p><b><u>BUDGET MONITORING REPORT INCLUDING PREMISES/CAPITAL SPEND UPDATE</u></b></p> <p>Angela Ratcliffe, the new Bursar, had circulated the Detailed and Summary Monitoring Report to 31 August 24. The Chair welcomed her to the meeting.</p> <p>The Bursar highlighted the following:</p> <p>Overview: Carry forward position higher than expected by almost £8k; the predicted in-year deficit was lower than expected.</p> <p>Revenue Budget:</p> <ul style="list-style-type: none"> <li>● Income – increases to Core School Budget Grant due to Government contributions to pay for increased pay awards. A part of these pay awards had already been included in the original budget. There was additional EHCP (Education and Healthcare Plans) and Pupil Premium funding increases. Some of these increases had balancing costs.</li> <li>● Expenditure – Increases due to Teachers’ pay awards being higher than predicted (balanced with Government funding in Income), Increase in staffing numbers due to approval of GTA post at the last meeting. Costs of trips balanced with parental payments under income. Premises charge was higher than budgeted for and private Speech and Language services had been purchased to support children who needed additional support.</li> </ul> <p><b>Governors asked questions as follows:</b></p> <ul style="list-style-type: none"> <li>● <b>An explanation of the Capital Funding position was requested, wasn’t the Solar Panel project being paid for using Energy Efficiency funding?</b> The Bursar explained that additional revenue funding was needed to balance the Capital Budget as there had been a payment for the new play area from this</li> </ul>																

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	<p>budget. She explained that once funding had been transferred to Capital from Revenue it couldn't be transferred back so this would only be done if needed.</p> <ul style="list-style-type: none"> <li>● <b>What was the IT provision in Capital for?</b> The Head explained that this was a contingency fund in case of damage or replacement of electronic equipment or devices.</li> </ul> <p><i>Agreed: That the Budget Monitoring Report was noted.</i></p>							
10/10/24	<p><b><u>REPORT ON SPENDING AND ITS EFFECTIVENESS FOR PUPIL PREMIUM</u></b></p> <p>The Deputy Head was responsible for Pupil Premium (PP); she had prepared a report on spending and a summary of results comparing PP and non-PP children and also children with SEN (Special Educational Needs) for the previous academic year. She highlighted the following:</p> <ul style="list-style-type: none"> <li>● Total pupils currently on roll 301. Non PP - 210 pupils (69.7%) PP – 91 pupils (30.3%)</li> <li>● There were some successes, attendance was good and the gap between PP and non PP children had narrowed to 1.52%. However, of those PP children who were absent 21.69% were persistently absent.</li> <li>● She noted that Covid had impacted on PP progress significantly and there was still work to do in closing the gaps.</li> <li>● Interventions: Reading and Writing interventions - Little Wandle and Speech and Language therapy. There was a new focus on vocabulary in lessons. Some improvements in language was apparent, but there was still progress to be made. There were Maths pre-teach or catch up interventions and emotional, social and mental health support in the Nest with the pastoral worker.</li> <li>● The three-year plan targets were shared with Governors, the full report would be presented at the next meeting as it was due to be published by the end of the Year:</li> </ul> <table border="1" data-bbox="347 1261 1310 1968"> <thead> <tr> <th data-bbox="347 1261 815 1328">Intended outcome</th> <th data-bbox="815 1261 1310 1328">Detail of challenge</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 1328 815 1720">Improved oral language skills and vocabulary among disadvantaged pupils.</td> <td data-bbox="815 1328 1310 1720">Language: Assessments, observations, and discussions with pupils indicate underdeveloped oral language skills and vocabulary gaps among many disadvantaged pupils. These are evident from Reception through to KS2 and in general, are more prevalent among our disadvantaged pupils than their peers.</td> </tr> <tr> <td data-bbox="347 1720 815 1968">Improved Reading, Writing and Maths attainment among our disadvantaged pupils.</td> <td data-bbox="815 1720 1310 1968">Reading, Writing and Maths achievement for our disadvantaged pupils sits below our non-disadvantaged pupils. On entry to school the gap is already apparent, with high mobility rates into the</td> </tr> </tbody> </table>	Intended outcome	Detail of challenge	Improved oral language skills and vocabulary among disadvantaged pupils.	Language: Assessments, observations, and discussions with pupils indicate underdeveloped oral language skills and vocabulary gaps among many disadvantaged pupils. These are evident from Reception through to KS2 and in general, are more prevalent among our disadvantaged pupils than their peers.	Improved Reading, Writing and Maths attainment among our disadvantaged pupils.	Reading, Writing and Maths achievement for our disadvantaged pupils sits below our non-disadvantaged pupils. On entry to school the gap is already apparent, with high mobility rates into the	PP report to next meeting (TP)
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		school impacting progress measures at the end of KS2.
	To achieve and sustain improved attendance and punctuality for all pupils, particularly our disadvantaged pupils.	Attendance & punctuality: There is an attendance gap of 1.52% between disadvantaged and non-disadvantaged pupils, with 21.69% of these pupils being persistently absent. Additionally, lateness is also impacted, with 78 additional lates to their non PP counterparts. Attendance and punctuality is impacting disadvantaged pupils' progress and achievement.
	To achieve and sustain improved wellbeing and SEMH (Social, Emotional and Mental Health) for all pupils in our school, particularly our disadvantaged pupils.	SEMH: Since the pandemic staff observations, pupil voice and discussions with parents have highlighted the impact upon pupils wellbeing. School has noted increased referrals for additional classroom support and an increased demand upon SLT time to support pupils who are finding it difficult to self-regulate within learning time.
	To achieve improved parental engagement, particularly amongst or disadvantaged pupils.	Parental engagement: engaging disadvantaged families is an ongoing challenge for our staff. Teachers report that some parents miss meetings, are late to respond to communications and that support with home learning is limited and in some cases there is no evidence of home learning taking place.
	<p><b>Future funding based on numbers for the upcoming census - 2024/2025</b>            2 LAC (Looked after Children) = £5,140            86 FSM/FSM6 (Free School Meals/Ever 6) = £127,280            3 Service = £1,020            TOTAL = £133,440</p> <p><b>A Governor commented on the requirement for PP parents to attend additional meetings following the usual Parent Teacher meetings; some may wonder at the benefit.</b> TP acknowledged this and noted that the need was variable and dependent on</p>	

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	<p>each child's progress in School. For some families it was about modelling reading at home, for example, for others a quick phone call was sufficient.</p> <p>TP said that she was made aware recently of a school in Whitby categorised as deprived with one of the highest proportions of PP in the County. Their PP level was at 37%; this School now had PP levels of 33%. She noted that the demographic in this School had changed significantly in more recent years.</p> <p><b>What was the PP budget of £133k being spent on in School?</b> TP said that a more in-depth breakdown would be included in the report for the next meeting.</p> <p><i>Agreed: That the report was noted.</i></p>	
11/10/24	<p><b><u>REPORT ON SPENDING ON SPORTS PREMIUM</u></b></p> <p>The Head updated Governors verbally:</p> <ul style="list-style-type: none"> <li>● There had been a lot of disruption to the leadership of PE and Sports with two recent staff changes.</li> <li>● The targets from last year were discussed: <ul style="list-style-type: none"> <li>a. Improving PE access at lunchtime: new bikes and equipment had been purchased and pupils were much more active, the playground was busy.</li> <li>b. More lunchtime and after school clubs – Mr Walton and taff provided clubs and there was a new football club in place too.</li> <li>c. There had been increased participation in tournaments, children were keen to be involved in team sports. Cluster events had increased.</li> <li>d. Continuous Professional Development (CPD) – Mr Walton had modelled lessons, staff voice used to ascertain what was needed by staff.</li> </ul> </li> <li>● Of the funding allocated (£18k) £7k spent so far on sports coaching (Mr Walton), further competitive sports Cluster events were planned.</li> <li>● Mrs Wass had been appointed as the PE Lead and would be invited to attend the next Resources Committee meeting and meet with the Bursar to discuss funding.</li> </ul> <p>Governors felt that although there had been a lot of disruption with the Leadership of PE there still seemed to have been a lot taking place in School. The Head asked Governors to look at PE and Playtime as part of their monitoring.</p> <p><i>Agreed: That the report was noted.</i></p>	Mrs Wass would be invited to attend the next Resources Committee meeting and meet with the Bursar to discuss funding.
12/10/24	<p><b><u>STAFFING UPDATE</u></b></p> <p>This was confidential.</p>	
13/10/24	<p><b><u>HEALTH AND SAFETY</u></b></p> <p>The Fire Safety Report had been circulated to all Governors at the FGB meeting. The Head noted that all actions had been completed other than one requiring checking of the hessian backing on display boards. This would be checked to see if it was fire retardant, and if not sprayed accordingly.</p>	

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	<i>Agreed: That the report was noted.</i>	
14/10/24	<b><u>BUDGET MANAGEMENT POLICY AND COMMITTEE TERMS OF REFERENCE REVIEW</u></b> <i>Agreed: That the Budget Management Policy and Terms of Reference were recommended to the FGB for approval.</i>	
15/10/24	<b><u>DATES OF FUTURE MEETINGS</u></b> Monday 25 November 2024 at 5.30pm Monday 10 March 2025 at 5.30pm (EF unable to attend) SFVS Tuesday 6 May 2025 at 5.30pm (Bank Holiday Monday ) - Outturn and Start Budget Monday 30 June 2025 at 5.30pm	

Meeting finished time: 6.45pm

ACTIONS from this meeting:

Reference	Action	Responsible	Date
10/10/24	PP report to next meeting (TP)	TP	Nov 24
11/10/24	Sports Funding - Mrs Wass would be invited to attend the next Resources Committee meeting and meet with the Bursar to discuss funding.	Mrs Wass	Nov 24
14/10/24	<i>That the Budget Management Policy and Terms of Reference were recommended to the FGB for approval.</i>	Chair/clerk	Dec 24