

**EASINGWOLD COMMUNITY PRIMARY SCHOOL MINUTES OF FULL GOVERNING BODY MEETING
HELD VIRTUALLY ON TUESDAY 17 MARCH 2026 AT 6.00PM**

Governors Present:

Becky Cooper (BC)
Felicity Dutton (FD)
Edward Fenning (EF)
Ruth Hannam (RH)
Jen Hodgson (JH)
Andrew Neville (AN)
Alison Parratt (AP) Head
Toni Potter (TP)
Nikki Rowbottom (NR) Chair
Lucy Walton (LW)

In Attendance:

Lesley Barber (clerk)

No.	Item	Action/ Date
Nikki Rowbottom in the Chair to Item 12 Ed Fenning in the Chair from 13 onwards		
1/3/26	<p><u>WELCOME AND APOLOGIES</u></p> <p>Bethany-Rose Cadell (BRC) and Rosie Dutton (RD) had submitted their apologies; these were consented to.</p>	
2/3/26	<p><u>DECLARATION OF INTERESTS AND REMINDER OF CONFIDENTIALITY</u></p> <p>No declarations were made. Governors were reminded of the need to maintain confidentiality at all times. The Chair reminded Governors to declare any interests in items as they arose during the meeting.</p>	
3/3/26	<p><u>SCHOOL'S VISION, VALUES AND MISSION STATEMENT</u></p> <p>The Chair highlighted the School's Vision, Values and Mission Statement:</p> <p>Mission Statement: Our Mission Statement of '<i>Excellence For All</i>' embodies our whole school ethos. It means that we aim to ensure that all children, irrespective of their starting point, receive an excellent education.</p> <p>Vision: Our vision is to provide an indelible curriculum that enables children to succeed both academically and socially to prepare them for the next step of their education and beyond</p> <p>The Values were as follows: Our three core values are what we believe are important for our children to become the very best that they can be:</p> <ul style="list-style-type: none"> • Resilience – We work hard and never give up • Respect – We are kind, honest and polite • Responsibility – We keep ourselves and others safe 	
4/3/26	<p><u>CONFIDENTIAL ITEMS</u></p> <p><i>The following items were agreed to be confidential and would be excluded from the public minutes: None</i></p>	

No.	Item	Action/ Date																					
5/3/26	<p><u>NOTIFICATION OF URGENT BUSINESS</u></p> <p>None</p>																						
6/3/26	<p><u>MINUTES OF MEETING HELD ON 3 FEBRUARY 2026</u></p> <p>Agreed: That</p> <p>a) the Public minutes of the meeting held on 3 February 2026 were agreed to be a correct record; and</p> <p>b) the Confidential minutes of the meeting held on 3 February 2026 were agreed to be a correct record.</p>																						
7/3/26	<p><u>MATTERS ARISING FROM PREVIOUS MINUTES</u></p> <p>The list of action points which were not dealt with elsewhere on the agenda were updated as follows:</p> <p>Update from last meeting:</p> <table border="1" data-bbox="347 869 1257 1946"> <thead> <tr> <th data-bbox="347 869 485 904">Ref</th> <th data-bbox="485 869 927 904">Action</th> <th data-bbox="927 869 1257 904">Update:</th> </tr> </thead> <tbody> <tr> <td data-bbox="347 904 485 1122">1/2/26</td> <td data-bbox="485 904 927 1122">RH to complete biographical information for website– all Governors to review</td> <td data-bbox="927 904 1257 1122">RH done – other Governors were reminded to review their details and let the Chair know of any changes.</td> </tr> <tr> <td data-bbox="347 1122 485 1301">7/2/26</td> <td data-bbox="485 1122 927 1301">All Governors to complete Cyber Security training</td> <td data-bbox="927 1122 1257 1301">All completed</td> </tr> <tr> <td data-bbox="347 1301 485 1413"></td> <td data-bbox="485 1301 927 1413">EF to complete Safer Recruitment Training</td> <td data-bbox="927 1301 1257 1413">EF (done)</td> </tr> <tr> <td data-bbox="347 1413 485 1525">8/2/26</td> <td data-bbox="485 1413 927 1525">Standing item on each agenda – alternating between Governance Strategic Plan and SDP at each FGB</td> <td data-bbox="927 1413 1257 1525">Clerk Noted</td> </tr> <tr> <td data-bbox="347 1525 485 1771">10/2/26</td> <td data-bbox="485 1525 927 1771">Chair to re-draft Monitoring Form – consult with BC and TP</td> <td data-bbox="927 1525 1257 1771">The Chair had revised the form with support from BC and tested it herself during a visit. She would try to add scroll down options for the SDP targets. She felt it was quicker to complete than the previous version.</td> </tr> <tr> <td data-bbox="347 1771 485 1946">10/2/26</td> <td data-bbox="485 1771 927 1946">Health and Safety Link Governor reports to Resources Committees.</td> <td data-bbox="927 1771 1257 1946">Clerk to check before each meeting with RH if there were any reports for the Resources Committee.</td> </tr> </tbody> </table>	Ref	Action	Update:	1/2/26	RH to complete biographical information for website– all Governors to review	RH done – other Governors were reminded to review their details and let the Chair know of any changes.	7/2/26	All Governors to complete Cyber Security training	All completed		EF to complete Safer Recruitment Training	EF (done)	8/2/26	Standing item on each agenda – alternating between Governance Strategic Plan and SDP at each FGB	Clerk Noted	10/2/26	Chair to re-draft Monitoring Form – consult with BC and TP	The Chair had revised the form with support from BC and tested it herself during a visit. She would try to add scroll down options for the SDP targets. She felt it was quicker to complete than the previous version.	10/2/26	Health and Safety Link Governor reports to Resources Committees.	Clerk to check before each meeting with RH if there were any reports for the Resources Committee.	Clerk to mark forward issues not dealt with – set out in the table at the end of the minutes
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8/3/26	<p><u>GOVERNANCE STRATEGIC PLAN</u></p> <p>The Chair had amended the draft Plan following the last FGB meeting to clarify the meaning of “Challenge” in the minutes following a query from a Governor.</p> <p><i>Agreed: That the report was agreed and would be reviewed at the July meeting.</i></p> <p><i>The SDP would be reviewed at the next meeting.</i></p>	SDP update at the next FGB meeting.
9/3/26	<p><u>MONITORING AND LINK GOVERNOR VISITS</u></p> <p>The Chair updated Governors:</p> <ul style="list-style-type: none"> • Some Governors had not managed to conduct a visit in the “window”, but there were a couple of visits scheduled/being arranged. • Governors were encouraged to speak to the Chair if they had any questions about the process. • Visits in the next “window” should be planned as soon as possible with Staff (w/c 22 and 29 June) <p>Monitoring/ Link Governor visit reports:</p> <p>The following Reports had been received from Governors:</p> <ul style="list-style-type: none"> • Writing - NR • Safeguarding - BRC <p><i>Agreed: That Governors received the Monitoring/Link Governor reports.</i></p>	
10/3/26	<p><u>SAFEGUARDING UPDATE</u></p> <p>There were no updates</p>	
11/3/26	<p><u>HEADTEACHER’S REPORT</u></p> <p>There was a verbal update:</p> <ul style="list-style-type: none"> • A NYC meeting to discuss a feasibility study for an extension to the current building in School was being arranged. <p><i>Agreed: That the report was noted.</i></p> <p>The Chair left the meeting at this point due to a prior engagement.</p> <p>Ed Fenning in the Chair from this point.</p>	
12/3/26	<p><u>NURSERY AND WRAPAROUND CARE</u></p> <p>The Head expected to have an update for the next meeting.</p>	
13/3/26	<p><u>EXTERNAL REVIEW</u></p> <p>The Head noted that there had been a Safeguarding Review by NY SEA (Senior Education Advisor) Kelly Osbourn, but the report was not yet available. The Head had discussed the visit with the Safeguarding Governor,</p>	

No.	Item	Action/ Date
	<p>Beth Cadell. There were three actions from the report which were discussed:</p> <ol style="list-style-type: none"> 1) A system was needed to record medical incidents 2) Closing off incidents – process 3) Evaluation Form <p>These would be actioned as soon as possible.</p>	
14/3/26	<p><u>PERFORMANCE MANAGEMENT REVIEW OF THE HEADTEACHER</u></p> <p>There was nothing to report, the process was in hand.</p>	
15/3/26	<p><u>RESOURCES COMMITTEE</u> a) Update on the meeting held on 9 March The Chair of the Resources Committee, Edward Fenning, provided the update:</p> <ul style="list-style-type: none"> • The Budget was in a healthy position with a positive carry forward position. Governors had access to the latest Monitoring Report. • The School Financial Value Standard document was circulated to all Governors, the Resources Committee recommended approval. <p><i>Agreed: That the SFVS was approved as printed on the recommendation of the Committee.</i></p>	SFVS to be submitted to NYC by the end of March
16/3/26	<p><u>106 LAND AGREEMENT</u></p> <p>The Head reported that the new car staff car park had been handed over to the School. The rest of the field would be handed over in September.</p> <p>There had been a complaint from a neighbour about the fencing and hedge; however, the hedge was in the ownership of a farmer and the fence was due to be fixed by the building firm the next day. Gates would be in place by September.</p>	
17/3/26	<p><u>PARENT/COMMUNITY ENGAGEMENT</u></p> <p>The Chair provided an update:</p> <ul style="list-style-type: none"> • The Head and some children were attending the Co-op on Thursday that week to raise awareness of the School and the option for Co-op members to sign up and support the school financially. • The results of a parent survey would be available at the next meeting; recent parents’ evenings had been used to encourage participation. 	Parent Survey results to the next meeting. AP
18/3/26	<p><u>GOVERNOR TRAINING</u></p> <p>Governors were encouraged to check the North Yorkshire Council training offer and contact the Chair if anyone wished to attend. One new Governor had signed up for an Induction session.</p> <p>The Chair had completed the Safer Recruitment Training recently and had found some useful content regarding useful questions to ask candidates; there had been no “red flags” identified as a result of the training.</p>	

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19/3/26	<p><u>HEADTEACHER AND STAFF WELLBEING</u></p> <p>The Head had discussed her own and wider staff wellbeing with the Chair. Staff members present noted that it had been a busy half term with performances and parents' evenings.</p> <p>A Staff wellbeing survey was underway and the results would be reported soon.</p>	Staff wellbeing survey results to the next meeting. AP
20/3/26	<p><u>URGENT BUSINESS</u></p> <p>None</p>	
21/3/26	<p><u>MEETING IMPACT</u></p> <p>Governors agreed that the meeting had impacted on the welfare and progress of the pupils in respect of:</p> <ul style="list-style-type: none"> a) External Safeguarding Review b) Positive Budget Position c) Additional outdoor space soon to be available d) New monitoring form 	
22/3/26	<p><u>DATES OF FUTURE MEETINGS</u></p> <p>FGB meetings</p> <p>Tuesday 12 May 2026 at 6pm – Outturn and Start Budget</p> <p>Tuesday 14 July 2026 at 6pm</p> <p>Resources Committees (virtual meetings) (5)</p> <p>Tuesday 5 May 2026 at 5.30pm (Bank Holiday Monday on 4th) - Outturn and Start Budget</p> <p>Tue 30 June at 5.30pm</p>	

Meeting finished 6.40pm

ACTIONS from this meeting:

Reference	Action	Responsible	Date
8/3/26	SDP update at the next FGB meeting.	HT	May 26
15/3/26	SFVS to be submitted	HT	March 26
17/3/26	Parent Survey results to the next meeting.	HT	May 26
19/3/26	Staff Survey results to the next meeting	HT	May 26