



## Easingwold Primary School Consent Form

Occasionally, we may take photographs of the children at our school. We may use these images in our school prospectus, in Class Dojo or in other printed publications that we produce, as well as on our website. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with the Data Protection Act 2018, we need to update our database with your permission before we can photograph or make any recordings of your child.

When completing this form you should be aware that:

1. Websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.
2. This form is valid for five years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
3. You may change these consent preferences at any time by contacting the school office.
4. We will not re-use any photographs or recordings after your child leaves this school.
5. We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications.
6. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, or our website, in our school prospectus or in other printed publications.
7. If we use photographs of individual pupils on video, on our website, in our school information booklets we will not use the name of that child in the accompanying text or photo caption.
8. If we name a pupil in the text, we will not use a photograph of that child to accompany the article.
9. We may include pictures of pupils and teachers that have been drawn by the pupils.
10. We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'.

We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.

### **Your Consent Preferences:**

*This form has been written to give you choice and control over how our school uses some of your personal data. Please indicate your preferences by circling or ticking. You may withdraw these consent preferences at any time. Further information about how to do this can be found overleaf..*

<b>Photos and Videos</b>	<b>Image Use</b>	<b>Photograph</b>		<b>Video</b>	
		<b>Y</b>	<b>N</b>	<b>Y</b>	<b>N</b>
<p>We may use some video and photographic evidence to support our assessment of your child's learning – specifically in Reception and Reading (Key Stage 1). Because these are used as part of the education of pupils this is non consent based.</p> <p>However, we may also use photographs or videos to show the work of the children and school in the school newsletter, in Class Dojo, on the school website, local press or social media.</p>	<b>School Newsletter</b>				
	<b>School Website</b>				
	<b>Social Media</b>				
	<b>Local Press</b>				
	<b>Class Dojo</b>				
	<p><b>Please tick YES or NO for all of the options above so that we have a clear indication of your preferences.</b></p> <p><b>Please note that a pdf version of the school newsletter is uploaded to the school website weekly – by ticking YES to School Newsletter you are agreeing to this also.</b></p>				

Parent/Carer Name:	Parent/Carer Signature:
Pupil Name:	
Date:	

**To withdraw or change your consent preferences please contact:**

**Mrs Hamill in the School Office**

To find out more about how our school uses your personal data then please see our privacy notice which can be found on our website.